

SOA Executive Committee

Meeting Minutes

11 May 2011

The SOA Executive Committee met on 11 May 2011 in the HSG Commanders conference room and the following agenda items were discussed and actions to be taken noted below.

1. Approval of last meeting's decision sheet and of the proposed agenda: The decision sheet from the 2 March 2011 meeting was reviewed and approved. Open items were noted and to be addressed as indicated in this report. Decision sheet to be posted on SOA Web Site ASAP
2. Appointment of the Executive Committee Members: This is still an open item and the Secretary position is still unfilled. Members residing in Belgium will be canvassed to identify a volunteer for the position of Secretary. Also, the position of Chairman is still a work in progress.
3. Membership status: The current number of members responding to the data base update is 381 as of 4 May 2011. The distribution by country is at attachment and it is noted that approximately 2/3rds of the respondents are former Life Members.
4. Constitution revision: The committee reviewed and discussed the more than 50 comments/suggested changes to the draft constitution provided by the membership. Changes to the constitution were made and a Final Version is being prepared for the membership approval vote at the General Assembly. The one significant change was the deletion of the objective, "To provide financial support within means and capabilities to families of the SHAPE community that experience hardship." Rationale – membership opposed to objective." A letter to the members is to be sent thanking them for their inputs.
5. Annual Membership Dues:
The committee agreed to the following:
 - a) Dues established at 10€per year subject approval of GA
 - b) During the transition period to implementation of dues, members formerly categorized as "Lifetime Members" will be grandfathered.
 - c) Implementation of dues estimated to be 2013.
 - d) New members and non "LifeTime Members" will be asked to pay one year at a time.
 - e) Membership cards will be included with the receipt of payment of annual dues and sent via e-mail.
6. General Assembly: With the numerous issues requiring membership approval , a General Assembly (GA) is planned for October 2011. Tentative dates for the GA

are 14, 15 October 2011. Program for the event is being developed. It was agreed that because of security/access at SHAPE, reduced support for MWR activities, operational demands on the staff, and lack of SOA resources, the scope of two day meeting will not be the same as previous years meetings.

7. Way Forward: The following items on the way forward were discussed and agreed to:
 - a) Reports: Reports of Committee meeting will be forwarded to the membership and placed on the SOA website.
 - b) Constitution :
 - 1) Final Draft sent to membership for review and vote at General Assembly.
 - 2) PAO to work with MWR to insure SOA is enrolled as a MWR activity and constitution accepted.

8. Next meeting: Wednesday, 8 June 2011- Main Subject – General Assembly.