

# **SOA Executive Committee**

Meeting held 2 March 2011, 14.00 hours

## **MINUTES**

### **1. Welcome by the Co-Chairman and approval of the agenda**

The EXCOM approved the proposed agenda.

### **2. Appointment of the Executive Committee Secretary**

The EXCOM noted with regret the withdrawal of Chris Hawkey from the committee secretary function;  
As no volunteer came forward to assume the secretary function the EXCOM decided to revert to this issue at the next meeting.

### **3. Database update status**

The database update was still underway and final membership figures were not available yet; the EXCOM decided to revert to this issue at the next meeting.

### **4. Date and venue of the 2011 SOA Symposium**

The EXCOM discussed this issue at length and concluded that the Committee was not in a position to organize a symposium in 2011.  
On 3 March a message has been sent to the US Chapter informing them about this decision.

### **5. Constitution revision**

The EXCOM decided pending issues and amended the draft constitution accordingly.

### **6. Way Forward**

The Committee decided:

- to invite SOA members to comment on the draft during a 30 day period,
- to review the comments at the next meeting and to finalize the draft,
- to seek SOA member approval of the constitution under a silence procedure with a deadline of 10 days, and
- to request PAO to seek MWR approval of the constitution.

## **7. Next meeting**

The next meeting will be held on Wednesday, 11 May 2011.

## **8. AOB**

The Treasurer distributed copies of the 2010 financial summary statement; the Committee decided to revert to financial issues at the next meeting in conjunction with the decision to be made about annual dues.

PAO informed about the possibility to use SHAPE TV to send out an “all users message”.

### Attendance:

Seven volunteer SOA members attended the meeting.